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COMMUNITY RELATIONS

Questions or Concerns Regarding Staff or Programs

Most questions or concerns can be resolved by informal discussions between the community

member and staff. The following flowchart sets the communication flow for questions or

concerns to be resolved. If a person is not comfortable communicating in written or spoken

English, staff will provide accommodation.

After following the steps noted in the flowchart, then if the matter is still not resolved, the

Superintendent will present the issue to the Board. If the question or concern is against a staff

member, it will be handled in executive session as per Board Policy 1410: Executive Session, in

the presence of the staff member. The Board will attempt to make a final resolution of the

matter. Any formal actions by the Board must take place at an open meeting. If such action may

adversely affect the contract status of the staff member, the Board will give written notice to the

staff member of his/her rights to a hearing.

Date: 12/20/99; 1/13/03; 1/23/06; 2/7/17; 3/4/24

PORT TOWNSEND SCHOOL DISTRICT NO. 50

